

Examiner: Strega 2625

Serial #: 09986577

Date Reviewed: 5-12-05

RED FOLDER CHECKLIST (COUNT)

LIE's are responsible for reviewing cases "BEFORE" counting them:

☒ Verify that the Office action is complete with all pages present

- ___ PTO Form _____ is missing
- ___ Document # _____ missing from folder but is listed on PTO-892
- ___ Document # _____ present but not listed on PTO-892
- ___ Document# _____ on the 892 forms doesn't match _____
- ___ Serial number on PTO-892 does not match application number
- ___ PTO-1449 not signed and dated
- ___ Class/Sub Class boxes on 1449 not complete or lined through

☒ Verify that a Primary Examiner or SPE signs the Office action

- ___ Detailed action not signed by primary or SPE
- ___ PTO form _____ is not signed

☒ Verify that all previously filed papers have been entered

- ___ Amdt dated _____ has not been entered in palm
- ___ Terminal Disclaimer has not been approved by paralegal

Other: NO Errors Were found

Examiner Signature: _____ Date: _____

****Please return to: Monica Shales on _____ by 12 noon
in order to receive the count for this application****